



Thank you for selecting the Atlanta Bicycle Coalition to provide bike valet parking!

Event/Festival: _____

Date: _____

Location: _____

Website: _____

Times you would like bike valet to be available: _____ am/pm to _____ am/pm

Estimated total attendees: _____

Select service

One station (\$450 flat rate) ____ Two stations (\$600 flat rate) ____ Nonprofit/school (\$300) ____

Contact and billing information

Coordinator name, phone and email: _____

On-site contact name and cell phone: _____

Name of entity to be billed: _____

Billing address: (email or mail address – indicate preference): _____

Service requirements

ABC requests that event organizers:

- Request service 30 days prior to event
- Add ABC logo and “free & secure bike parking by Atlanta Bicycle Coalition” to website
- Locate valet at event entrance (preferably within a fenced in or barricaded area in order to provide the most visible, convenient, and secure parking for cyclists).
- Indicate valet location on event maps
- Provide 1-2 event passes for staff bathroom access
- Full payment is due to ABC within 30 days of invoice

I hereby contract with the Atlanta Bicycle Coalition to provide Valet Bike Parking to make my event more environmentally friendly and accessible, and agree to their requirements and service fees, as my signature below indicates. Voiding this contract for any reason will result in payment in full.

(Print name)

(Signature)

(Date)

Please sign and return to **Atlanta Bicycle Coalition** via
Email drue@atlantabike.org or mail 213 Mitchell St Atlanta, GA 30303